

TDM SERVICES

Park project

Park project is an archive for storing and sharing information that seamlessly integrates with Microsoft products such as Explorer, Outlook and Office applications. The recipient doesn't need to be a Park user; only intranet access is required. The target group for Park is staff groups, project groups, departments, units, support organisations, etc.

Park project provides the following benefits:

- General functions for search and structuring of documents
- Specific functions, set by the customer
- Global access: all you need is a browser
- Safe storage: back up every 24 hours
- A tree structure, set-up and maintained by the customer to meet his/her needs
- Version handling
- Document status: released/pre-released
- Free text search
- Possibility to set different user roles
- Integration with MS Office, Windows Explorer and Outlook.

RIB – Rapid Image Bank

RIB is an image bank for conversion, storage and presentation of digital images. It is like a large

archive cabinet designed for pictures. In the same way as an archive cabinet consists of a number of archive boxes, RIB consists of a number of archives. In principle each archive can contain an infinite number of images and/or other documents. Only authorised users have access to each separate archive. This means that information stored in an archive is in safe hands.

R3-Archiving service

R3-Archiving Service is a global system for scanning, archiving and viewing incoming invoices. Other R3 data, such as print lists, work items and data archiving objects are also handled within the system. All data can be stored on disc for ten years. R3-Archiving service is tightly integrated with the Volvo specific SAP workflow system.

Facts about Volvo IT.

Volvo Information Technology AB is a wholly-owned subsidiary of AB Volvo. Volvo IT has annual sales of around SEK 5.9 billion and employs some 4,500 people worldwide.

Volvo IT provides solutions for all areas of the industrial process, and offers unique skills and expertise in Product Lifecycle Management, SAP solutions, and IT operations among other areas. Clients include Volvo Trucks, Renault Trucks, Mack Trucks, Nobel Biocare, ASSA ABLOY, Gambro, Kongsberg Automotive, Segerström Automotive, SchlumbergerSema, and the Ford-owned Volvo Car Corporation.

DOCUMENT MANAGEMENT

TDM

Electronic information is a major innovation of the 21st century– the problem is how to store and manage it. Volvo Information Technology has a solution that requires no local installation, is secure, reduces costs and is easy to use “straight out of the box” – Total Document Management (TDM).

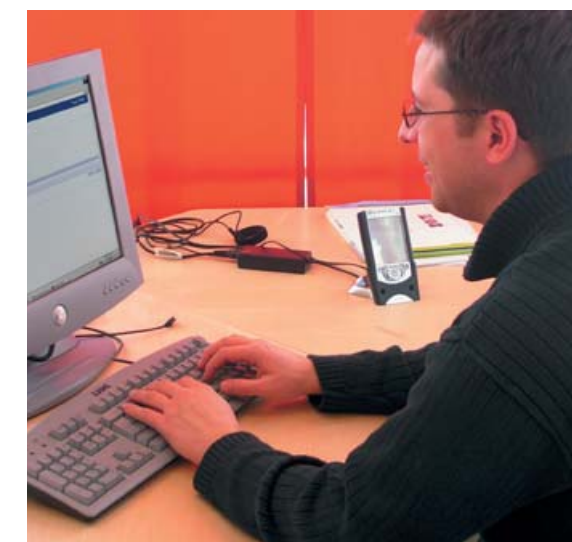
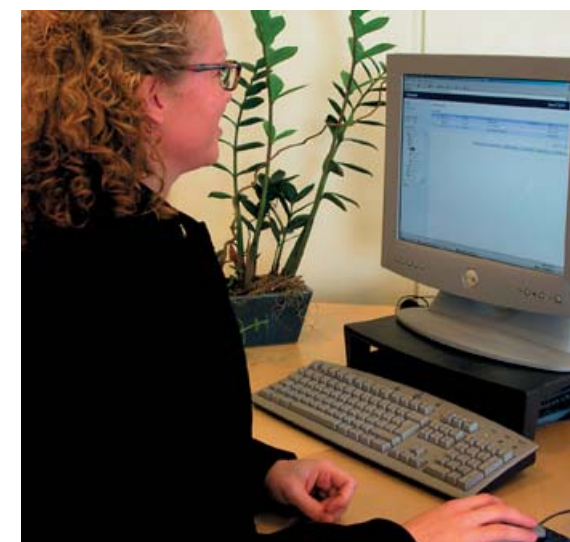
What is TDM?

TDM is a global archive system accessible 24 hours a day, 7 days a week, using Volvo controlled interfaces. The structure supports the way the Volvo Group handles collective, general, global documents, plus version handling, security and global access to documents with authorisation on a document level.

How does TDM work?

TDM is the user-friendly environment for customised applications and off-the-shelf products such as Park, RIB and R3-Archiving Service. TDM is based on Orion developed by Formtek inc. TDM/Orion is a high level toolbox specifically designed to enable rapid development of various Electronic Digital Management (EDM) applications for different customer and user needs. Today our EDM portfolio, based on the TDM concept of Volvo IT, consists of over 40 different applications serving in excess of 10,000 users covering areas such as:

- CAD drawings
- Text based documents
- Images
- Scanned invoices



Volvo Information Technology AB

www.volvoit.com



The benefits of TDM custom-made applications

A TDM custom-made application means that we develop an application to cover the specific areas of your needs. Data and documents are stored in a well-structured way, allowing customers fast but secure access, reducing time spent looking for specific data, and so reducing costs. Access can be unlimited or on different levels. It is entirely up to the customer administrator to decide access levels for different workers, for example Viewer, Author Group, Administration, or Reader

Fact box

The only software you need to use TDM is Internet Explorer.

- Version handling
- Check in/check out: preventing access to documents during updates
- Update of metadata and attachments
- Document history: who did what and when
- Document status: e.g. could be Pre-released, Released, Historic, Current, etc.
- Document search: traceability, simple administration

Well known custom-made TDM solutions include:

- RAPID – drawings
- CHAMP – after market publications
- SAFT – parts illustrations
- SONNET – project steering documents

Group. The TDM target group is any group that needs to be able to share and store information in a structured and secure way: project groups, departments etc.

The TDM platform provides a high degree of flexibility that can enhance any conceivable EDM system your organization uses. As a customer, you can expect a custom-made application that has all the essential functionality required of an EDM system:

- Global access 24/7
- High security
- High accessibility
- Ability to store common information structurally
- Ability to easily integrate with other systems including MS Office, Windows Explorer and Outlook.
- A well-established, scalable, and robust operational environment

- PHOENIX – project, organisational and purchase related documents
- AIM – agreements

Major TDM customers include: Volvo Trucks, Volvo Parts, Volvo Penta, Volvo Bus and Volvo Construction Equipment.

Fact box

- TDM has a collaboration tool called TDM Windows Integration (TWI)
- You can use TWI with your own Office products such as Outlook, Explorer, MS Word, MS Excel and MS PowerPoint. Please note that TWI only supports applications from Office 2000 onwards.